



## DEPARTMENT OF THE AIR FORCE UNITED STATES SPACE FORCE

Memorandum for Child Development Center Parents

From: 61FSS/FSYC  
Child Development Center  
483 North Aviation Blvd, Bldg. 281  
El Segundo, CA 90245

SUBJECT: LAAFB Child Development Center Guidance Policy

Children should be guided toward appropriate behavior throughout the day. This is done by offering the children choices. The child should be able to choose between sitting in circle time to read a book, between playing in the block area or dramatic play area, etc. Telling a child “you can sit for lunch or stand in a corner,” is considered inappropriate.

When choices do not work, you may need to provide some other sort of guidance for the child. Acceptable guidance techniques include talking to the child, temporarily removing the child from the stressful situation for a few minutes and limiting the child’s participation in some activities.

Disciplinary Techniques may not be delegated to older children or peers.

Guidance techniques that include any humiliating or frightening punishments are strictly forbidden. These include (but are not limited to):

- Spanking, hitting, slapping, pinching, shaking, or giving any form of physical punishment.
- Verbal abuse threats or derogatory remarks about the child or his/her family.
- Binding, tying to restrict movement or placing in a confined space such as a closet, locked room, box or similar place.
- Withholding or forcing meals, snacks, or naps.

Children may never be punished for lapses in toilet training.

Remember that a threat is not only considering telling a child or children that you will spank, hit, pinch them etc. but a threat is also saying, “if you do not listen to me we are not going outside.”

Always remember that any form of physical punishment is strictly forbidden in the CDC. This does not just pertain to staff working in the center, but also to any guest, visitor, or parent. If you witness any form of abuse while in the center, report it to the child abuse officer immediately.

Should you have any questions or concerns please contact me at (310) 653-6803.